

## Resolutions Committee Checklist

Below are criteria for the Committee to take into consideration prior to addressing the choice of support or opposition to the proposed resolution:

- ☐ Does it directly impact an essential function or authority of townships? (*Does it directly impact a township's responsibility under the Second-Class Township Code? If not related to the Township Code, does it directly relate to township authority, operations, or functions, such as land use, public safety, road safety and maintenance, etc.*)
- ☐ Does it amend or change a state or federal law, regulation, or court decision that directly impacts townships? (*Would it amend the Second-Class Township Code, Sunshine Law, Municipalities Planning Code, or one of the many other state laws or implementing regulations that directly affect townships?*)
- ☐ Does it include clear language to communicate the desired objective? (*Is it specific? Do you understand the goal of this resolution? Will PSATS staff be able to communicate this resolution to the legislature? Or is it vague enough that it could be interpreted to mean something that may not be the intent?*)
- ☐ Is it actionable and measurable? (*Is the resolution requesting that PSATS do something specific or is the terminology vague? For example, more attention to an issue or enforcement of an issue – how would these action items be accomplished? How will we know that the goal is accomplished?*)
- ☐ Does it directly benefit townships? (*Can we make a case that the resolution will benefit townships or help preserve local democracy?*)